

Kananook Primary School

HALL HIRE POLICY

Category A: Small, non-profit group use/ hire (up to 15) e.g. sporting, drama practice.

Category B: Meetings, lecture, church groups.

Category C: Profit Making Groups.

* Some users will not require a charge, but will require to complete the School Council Hire Agreement forms to be eligible to use the Hall.

Rates are as follows:

Category A:	\$27.50 per hour	including GST	(Negotiable)
Category B:	\$27.50 per hour	including GST	
Category C:	\$88.00 per night	including GST	
Use of Kitchen	\$22.00		

Prices are negotiable depending on category of User and duration of use – some users may be free of charge if use is school related.

A Bond will be negotiated based on the activity and the circumstances

PENALTIES:

- Lights left on:
- Failure to secure building:
- Cancellation less than six weeks before function:
- Cleaning:
- Damage:

For any of the above, the cost incurred to the school will be charged to the identified organisation.

Copy of Public Liability Insurance must be provided for any Profit Making Organisation.

Date of approval by School Council
March 2023