UNIFORM POLICY

The following dress code states the expectations Kananook Primary School Council holds with regard to student appearance.

This code will apply **during school hours, while travelling to and from school and when students are engaged in out of school activities. This includes out of school hours special events.**

The Kananook student dress code takes precedence over a student's individual preference in matters of dress.

In developing this code, opportunities for the viewpoints of parents and teachers have been made available through, staff meetings, newsletter notices, and PTF and Council meetings.

Why do we have a Dress Code?

1. To create a sense of collective and individual pride in Kananook students and their identification with our school.
2. To assist in individual student safety and group security when travelling to and from school and on school excursions.
3. To promote active and safe participation in school life.

Will the dress code discriminate against students?

The Kananook Dress Code neither discriminates directly or indirectly against students on the basis of their sex, race, ethnic group, nationality, religious beliefs, colour, disability or socio-economic circumstances.

The dress code will apply uniformly across all students except for the exemptions listed below.

What are the exemptions from the Dress Code?

(i) Grounds for seeking an exemption:

Exemption from the Dress Code may be sought if:

- an aspect of the Code offends a religious belief held by the student and/or parents.
- an aspect of the Code prevents the student from complying with a requirement of his or her ethnic or cultural background
- an aspect of the Code prevents students with disabilities from being able to attend school or participate in school activities on the same terms as other students
- a student has a particular health condition that requires an aspect of the Code to be departed from.
- the student or the parents can demonstrate temporary economic hardship that prevents them from complying with the Code.
- after due consideration of any other particular circumstances as demonstrated by the students or parents.

(ii) Procedures for seeking an exemption:

- Requests for exemption are to be made to the School Principal/School Council in writing. Strict confidentiality will be observed with regard to the reasons given by parents to substantiate their request for exemption.

(iii) Procedures for granting an exemption:

- The Principal will determine whether an exemption can be granted by referring to the grounds for exemption outlined above.
- The Principal will provide a summary report of applications for exemption at the following School Council meeting.
- The Principal shall keep a written record of the decision on the applications in case the decision is questioned subsequently.

What support is available for families?

Second hand uniforms will be available to families who may have difficulty meeting the cost of uniform items at the discretion of the Principal. Parents wishing to access this service should speak to the Principal or Assistant Principal in confidence.
Parents are encouraged to donate second hand items in good condition to the school for this purpose. In the event of unavailability of second hand items the Principal or Assistant Principal will seek assistance from the State Schools' Relief Committee.

What will happen if a student is not in uniform or if their uniform is deemed not to be clean, neat or appropriately fitting.

The following steps will be taken if the Uniform Policy is breached:

Step 1: a) If students are out of uniform they will be provided with appropriate pieces, where possible, to replace the out of uniform item.
b) If students are wearing extra items of clothing or inappropriate pieces they will be asked to remove them, and collect them from their teacher at 3:30pm.

Step 2: a) If a student continues to be out of uniform, they will be given appropriate items to wear for the day (if they are available). This uniform will be returned at 3:30pm and a phone call to their parent/carer will be made to discuss the situation.
b) If students continue with non-compliance by wearing extra items, the school will confiscate these and parent/carers will be asked to collect the confiscated items from the school.

Step 3: a) If the Uniform Policy continues to be breached a subsequent phone call will be made to the parent/carer offering further information on second hand uniform sales and State School Relief assistance.

Step 4. a) Ongoing breaches of the policy will result in a phone call being made by the Principal who will endeavour to arrange a meeting to offer further support.

NB: If parents cannot be contacted by phone a note explaining the situation may be sent home.

Only those students in school uniform will be able to represent the school in the community for activities such as excursions or inter-school sport etc.
Children will **not** be withdrawn from classroom instruction because they are out of uniform.

What equity and safety issues are important?
The students are involved in a wide range of physical activities each day. It is a school priority that all students participate fully and safely. Inappropriate clothing and footwear can restrict participation and in some cases result in physical harm.

What items are included on the clothing list?
- Royal Blue Short Sleeve Polo Shirt with gold collar and logo (PSW)
- Royal Blue Long Sleeve Polo Shirt with gold collar and logo (PSW)
- Royal Blue Polar Fleece Vest with logo
- Royal Blue Bomber Jacket with striped collar and logo (PSW)
- Royal Blue Windcheater with Open Hem (PSW)
- Gabardine Culottes
- Rugby Shorts
- Tracksuit Pants
- Double Knee Tracksuit Pants with Zip Pocket
- Royal Blue Raincoat – optional
- Royal Blue Flare legged, high waisted dance pants (not figuring hugging, or tight around the ankles)
- Alternate Prep T.Shirt given upon enrolment
- Alternate Year 6 commemorative T.Shirt and Bomber Jacket.

Uniform items need to be clean, neat and presentable.
Uniforms need to be labelled.
Uniforms need to fit appropriately (not too big or too small).
Uniforms must not have holes in them.

Staff will follow the Out Of Uniform steps if the above points are not adhered to.

School Hat
Bucket style hat (Royal Blue with logo) to be worn by all students from September to April (and at other times deemed necessary)

- Beanie (plain Royal Blue – acrylic not fleecy) - optional wear for Terms 2 and 3

Footwear- all footwear must be in good condition and well fitted, staff will follow the Out of Uniform Steps if footwear is not in good condition.

- Shoes, runners and t-bars only
- No thongs, slip on shoes, open toed sandals, gum boots or platformed shoes
- Socks (blue, white or black) – to be worn at all times

Coats

School preference is to purchase the royal blue rain jackets from PSW, however warm coats are acceptable to wear before and after school, and in the recess breaks during cold weather. Hoodies and other jackets are not acceptable to be worn in place of a coat.

Accessories

- Hair - long hair (boys and girls) must be tied back with elastic ties.
- Ribbons, headbands and scrunchies must be royal blue or gold
- Make up, transfers, colored nail polish, dangling ear rings, jewellery, extreme hair fashions (ie color, style and accessories) are not to be worn.
- Scarves NOT to be worn during school hours

How can the the uniform be purchased?

The Kananook Primary School uniform is available from PSW, located at 22/13 Gateway Drive, Carrum Downs. Shop Hours: Tuesday to Friday 9:00am – 5:00pm; Saturday 9:00am to 1:00pm.

Uniforms can also be purchased from the PSW website www.psw.com.au and delivered to your home.

Second hand uniforms are available for purchase at school. See the website for details.

A uniform price list is available at the School Office and on the Kananook Primary School website.

When will the Dress Code be reviewed?

A review of the dress code will be undertaken on a four year cycle if the School Council deems it necessary. The review will take the form of consultations with staff, parents and students. School Council will then make any amendments if necessary.

Reviewed December 2016

Ratified by school council December 2016

Kananook Primary School Uniform

School Council requires all students to wear only the approved royal blue and gold school uniform items displayed below:

Culottes	**Rugby shorts**	**Tracksuit pants with OR without cuff**
High waist Dance Pant (NOT tight fitting)	**Bomber jacket**	**Windcheater**
Polo shirt short sleeves	**Polo shirt long sleeves**	**Polar fleece vest**
Sun Hat		

Please note: Safe shoes must be worn and shoulder length hair must be tied back. Jewellery and decorative hair accessories are not permitted.

KANANOOK SCHOOL UNIFORM INFRINGEMENT NOTICE

Date: ____ / ____ / 2019

Dear Parent/s,

The Kananook Primary School Uniform Policy states the expectations the school holds with regard to student appearance. Students must wear only the uniform items listed in the Dress Code policy. The policy takes precedence over a student's individual preference in matters of dress.
Today your child, _____ was not wearing our approved school uniform.

Instead he/she was:

_____

Please ensure your child wears his/her correct school uniform tomorrow. Thank you.

In accordance with our **school policy** these steps will be followed in regards to **continual school uniform breaches:**

Step 1: a) If students are out of uniform they will be provided with appropriate pieces, where possible, to replace the out of uniform item.
b) If students are wearing extra items of clothing or inappropriate pieces they will be asked to remove them, and collect them from their teacher at 3:30pm.

Step 2: a) If a student continues to be out of uniform, they will be given appropriate items to wear for the day (if they are available). This uniform will be returned at 3:30pm and a phone call to their parent/carer will be made to discuss the situation.
b) If students continue with non-compliance by wearing extra items, the school will confiscate these and parent/carers will be asked to collect the confiscated items from the school.

Step 3: a) If the Uniform Policy continues to be breached a subsequent phone call will be made to the parent/carer offering further information on second hand uniform sales and State School Relief assistance.

Please **contact** the Principal, Assistant Principal or class teacher if we can assist you in regards to uniform.

Please **sign the acknowledgement slip** below to indicate that you have received this letter.

Thank you for your support.

Yours sincerely,

Class Teacher

✂……

Please detach and return to school TOMORROW

SCHOOL UNIFORM NOTICE ACKNOWLEDGEMENT SLIP

This in my acknowledgement of my child's uniform infringement. I have read the steps (above) in regards to uniform breaches.

Child's name: _____ Parent signature: _____

Date: ____ / ____ / 2019