



UNIFORM POLICY

The following dress code states the expectations Kananook Primary School Council holds with regard to student appearance.

This code will apply

- **during school hours**
- **while travelling to and from school**
- **when students are engaged in out of school activities e.g. excursions, sporting events, etc.**
- **when students are engaged in special events in the wider community, even when out of school hours**

The Kananook student dress code takes precedence over a student's individual preference in matters of dress.

In developing this code, opportunities for the viewpoints of parents, teachers and students have been made available through staff meetings, surveys and School Council meetings.

Why do we have a Dress Code?

- To create a sense of collective and individual pride in Kananook students and their identification with our school.
- To assist in individual student safety and group security when travelling to and from school and on school excursions.
- To promote active and safe participation in school life.

Will the dress code discriminate against students?

- The Kananook Dress Code neither discriminates directly or indirectly against students on the basis of their sex, race, ethnic group, nationality, religious beliefs, colour, disability or socio-economic circumstances.
- The dress code will apply uniformly across all students except for the exemptions listed below.

What are the grounds for seeking an exemption?

- An aspect of the Code offends a religious belief held by the student and/or parents.
- An aspect of the Code prevents the student from complying with a requirement of his or her ethnic or cultural background.
- An aspect of the Code prevents students with disabilities from being able to attend school or participate in school activities on the same terms as other students.
- A student has a particular health condition that requires an aspect of the Code to be departed from.
- After due consideration of any other particular circumstances as demonstrated by the students or parents.

What are the procedures for seeking an exemption?

- Requests for exemption are to be made to the School Principal/School Council in writing. Strict confidentiality will be observed with regard to the reasons given by parents to substantiate their request for exemption.

What are the procedures for granting an exemption?

- The Principal will determine whether an exemption can be granted by referring to the grounds for exemption outlined above.
- The Principal will provide a summary report of applications for exemption at the following School Council meeting.
- The Principal shall keep a written record of the decision on the applications in case the decision is questioned subsequently.

What support is available for families?

- Second hand uniforms will be available to families who may have difficulty meeting the cost of uniform items at the discretion of the Principal.
- Parents wishing to access this service should speak to the Principal or Assistant Principal in confidence.
- Parents are encouraged to donate second hand items in good condition to the school for this purpose.
- In the event of unavailability of second hand items the Principal or Assistant Principal will seek assistance from the State Schools' Relief Committee or The Smith Family Program.

What will happen if a student is not in uniform or if their uniform is deemed not to be clean, neat or appropriately fitting?

The following steps will be taken if the Uniform Policy is breached:

Step 1

- If students are out of uniform they will be provided with appropriate pieces to wear for the day (if they are available), to replace the out of uniform item/s.
- If students are wearing extra items of clothing or inappropriate pieces they will be asked to remove them if possible, and collect them from their teacher at 3:30pm.

Step 2:

- If a student continues to be out of uniform, they will be given appropriate items to wear for the day (if they are available). This uniform will be returned at 3:30pm and **a message via See-Saw or a phone call to their parent/carer will be made to discuss the situation.**
- If students continue with non-compliance by wearing extra items, the school will confiscate these and parent/carers will be asked to collect the confiscated items from the school.

Step 3:

- If the Uniform Policy fails to be followed a **subsequent phone call** will be made to the parent/carer offering further information on second hand uniform sales and State School Relief assistance.

Step 4.

- Continued failure to follow the policy will result in a **phone call being made by the Principal who will endeavour to arrange a meeting to offer further support.**

NB: If parents cannot be contacted by phone a note explaining the situation may be sent home.

What items are currently included on the clothing list?

Please note:

Some current items will be replaced with alternate pieces at the start of 2022.

*Existing uniform that is highlighted below will be phased out over the **next 18 months**. Children will be permitted to wear these pieces **until the beginning of 2023**.*

DISCONTINUED PIECES OF STOCK – will be made available at discount prices from PSW.

- **Royal Blue Short Sleeve Polo Shirt with gold collar and logo** - *will be replaced with a blue collar with a thin yellow stripe by the end of 2022*
- **Royal Blue Long Sleeve Polo Shirt with gold collar and logo** - *will be replaced with a blue collar with a thin yellow stripe by the end of 2022*
- **Royal Blue Polar Fleece Vest with logo** – *will be unavailable*
- Royal Blue Bomber Jacket with striped collar and logo
- **Royal Blue Windcheater with Open Hem** – *will be replaced*
- Gabardine Culottes
- Rugby Shorts
- **Tracksuit Pants** - *will be unavailable*
- Double Knee Tracksuit Pants with Zip Pocket will replace the other style
- Royal Blue Raincoat – optional
- **Royal Blue Flare legged, high waisted dance pants (not figure hugging, or tight around the ankles)** – *will no longer be a part of our uniform*
- Alternate Prep Polo Shirt given upon enrolment
- Alternate Year 6 commemorative Polo Shirt and Bomber Jacket.

What items will be added to the Uniform list?

Please note: Some pieces will be available for purchase from PSW commencing 8th October 2021

- A quarter zip windcheater in royal and gold
- Check tunic with matching hair scrunchie (**Winter uniform- Term 2 and 3 only**)
- Polo shirt with striped collar to replace existing one
- Summer dress in navy, royal, white and gold check (**Summer uniform - Term 1 and 4 only**)
- Skort – not to be worn with tights

How is the uniform to be worn?

- **Uniform items need to be clean, neat and presentable**
- **Uniforms need to be labelled**
- **Uniforms need to fit appropriately (not too big or too small)**
- **Uniforms must not have holes in them**

Summer Dress (optional):

- **Worn only in Term 1 and 4**
- **Must not be worn with anything showing underneath**
- **Must be worn with white or navy socks and predominately black shoes**
- **Bike shorts (black, navy or royal) to be worn under the dress**

Winter Tunic (optional):

- Worn only in Term 2 and 3
- Must only be worn with the long or short sleeve polo shirt underneath
- Must only be worn with navy tights or navy socks
- Must be worn with black shoes

Footwear:

- All footwear must be in good condition and well fitted
- Shoes, runners and T-bars only (compulsory black shoes to commence in 2023 if purchasing a school dress or tunic)
- Socks (blue, white or black) to be worn at all times
- Commencing in 2023 all footwear must be predominately black

Sports Uniform (this is a compulsory purchase):

- Shorts, or skorts, a KPS polo shirt and runners (no tights to be worn under the skorts or shorts).
- This is compulsory for all students and must be worn on days when Physical Education is scheduled
- When representing Kananook PS in any interschool sport activities appropriate footwear must be worn, along with shorts or skorts and the KPS short sleeved polo shirt

School Hat

- Bucket style hat (Royal Blue with logo) to be worn by all students from September to April (and at other times deemed necessary)
- Kananook Beanie - optional wear for Autumn and Winter

Coats

- School preference is to purchase the royal blue rain jackets from PSW, however warm coats are acceptable to wear before and after school, and in the recess breaks during cold weather
- Hoodies and other jackets are not acceptable to be worn in place of a coat

Accessories

- Hair – All hair should be brushed with long hair (boys and girls) tied back with elastic ties
- Ribbons, headbands and scrunchies must be royal blue, gold or matching the tunic or summer dress
- Make up, transfers, coloured nail polish, dangling ear rings, jewellery, extreme hair fashions (i.e. colour, style and accessories) are not to be worn
- Scarves NOT to be worn during school hours

Only those students in school uniform will be able to represent the school in the community for activities such as excursions, inter-school sport, etc.

*Children will **not** be withdrawn from classroom instruction because they are out of uniform.*

How can the uniform be purchased?

- The Kananook Primary School uniform is available from PSW, located at 22/13 Gateway Drive, Carrum Downs. Shop Hours: Tuesday to Friday 9:00am – 5:00pm; Saturday 9:00am to 1:00pm.
- Uniforms can also be purchased from the PSW website www.psw.com.au and delivered to your home.
- Second hand uniforms are available for purchase at school. See the Kananook Primary School website for details.
- A uniform price list is available at the School Office and on the Kananook Primary School website.

When will the Dress Code be reviewed?

A review of the dress code will be undertaken on a four year cycle if the School Council deems it necessary. The review will take the form of consultations with staff, parents and students. School Council will then make any amendments if necessary.

REVIEW CYCLE AND EVALUATION

This policy will be reviewed as part of DET Recommended review cycle. This policy was last updated in May 2022 and is scheduled for review in August 2025.

CERTIFICATION

This policy was ratified at the School Council Meeting held at Kananook Primary School in May 2022

Signed:

Signed:

School Council President

Principal



KANANOOK SCHOOL UNIFORM INFRINGEMENT NOTICE

Date: ____ / ____ / ____

Dear Parent/s,

The Kananook Primary School Uniform Policy states the expectations the school holds with regard to student appearance. Students must wear only the uniform items listed in the Dress Code Policy. The policy takes precedence over a student's individual preference in matters of dress. Despite efforts to correct your child's uniform in the past, today _____ was not wearing our approved school uniform. Instead he/she was:

Please let us know we if can assist you in anyway with pieces of uniform. Thank you.

In accordance with our **school policy** these steps will be followed in regards to **continual school uniform breaches**:

Step 1: a) If students are out of uniform they will be provided with appropriate pieces to wear for the day (if they are available), to replace the out of uniform item/s.

b) If students are wearing extra items of clothing or inappropriate pieces they will be asked to remove them if possible, and collect them from their teacher at 3:30pm.

Step 2: a) If a student continues to be out of uniform, they will be given appropriate items to wear for the day (if they are available). This uniform will be returned at 3:30pm and a phone call to their parent/carer will be made to discuss the situation.

b) If students continue with non-compliance by wearing extra items, the school will confiscate these and parent/carers will be asked to collect the confiscated items from the school.

Step 3: a) If the Uniform Policy fails to be followed a **subsequent phone call** will be made to the parent/carer offering further information on second hand uniform sales and State School Relief assistance.

Please **contact** the Principal, Assistant Principal or class teacher if we can assist you in regards to uniform.

Please **sign the acknowledgement slip** below to indicate that you have received this letter.

Thank you for your support.

Yours sincerely,

Class Teacher

[Signature]

.....
Please detach and return to school TOMORROW

SCHOOL UNIFORM NOTICE ACKNOWLEDGEMENT SLIP

This in my acknowledgement of my child's failure to follow the KPS Uniform Policy. I have read the steps (above) in regards to uniform breaches.

Child's name: _____ Parent signature: _____

Date: ____ / ____ / ____